

H C P C

For And On Behalf Of
Hill Croome Parish Council
Clerk - Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

To Members of Hill Croome Parish Council

You are duly summoned/required to attend the Annual Meeting of Hill Croome Parish Council to be held at Earls Croome Village Hall on Monday 21st September 2026 at 8.00pm.

AGENDA

1. **Apologies:** to receive apologies and to approve reasons for absence
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in the items on the agenda and their nature
 - c) To declare any other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

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The meeting will be adjourned for Public Question time

The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public shall not take part in the parish council meeting itself. This period is not part of the formal meeting and brief notes shall be appended to the minutes as an aide memoire.

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3. **Minutes of the last meeting on Monday 18th May 2026** – to be examined and approved
 4. **Councillor resignation – Cllr Phillips leaving the Parish.** This creates an immediate vacancy. Any suggestions as to candidates and proposals for encouraging take up of the position?
 5. **Policies and Procedures**
 - a. **New Policy regarding the Office of the Information Commissioner**

Clerk to ensure all Policies are updated with new dates of adoption and on the website.
 6. **Finance**
 - a. **Full reconciliation provided for Councillors**
 - b. **Purchase of new litter bin for Stanks Lane– for retrospective approval.** Thanks to the generosity of Cllr Allen through his Divisional Fund there is no cost implication for the Parish Council and the bin will be emptied by the District Council collection team.
 - c. **Expenses/Receipts since last meeting and Upcoming expenses for prior approval**
 - (1) Lengthsman
 - (2) Mower fuel
 - (3) Remembrance Day Wreath

Chairman - Phillippe Smith
Clerk - Michael Brooks

Contact Details: email – clerk@hillcroomeparishcouncil.gov.uk Telephone: 07764431249

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Receipts

Date	From	Amount	Notes
02/06/2026	Lengthsman April	90.00	
10/06/2026	Grass Grant WCC	1055.88	
19/06/2026	Lengthsman May	115.00	
09/07/26	Deposit Bank Interest	6.86	
09/06/26	Deposit Bank Interest	6.44	
28/07/26	Lengthsman June	125.00	
26/09/50	MHDC waste bin grant	439.92	
10/08/26	Deposit Interest	7.33	
09/09/26	Deposit Interest	6.88	

Expenses

Date	For	Amount	Notes / Category
21/05/26	Parish online – website	378.00	Admin
21/05/26	Zurich Insurance	277.00	Admin
19/05/26	Bank Service Charge	4.25	Admin
21/05/26	Lengthsman April	60.00	Open Spaces
“	Lengthsman – correction	20.00	“ “
21/05/26	Church grass cutting	500.00	Open Spaces
23/05/26	Mower fuel – Panes	18.90	Open Spaces
28/05/26	Info Comm Office	47.00	Admin
11/06/26	Citizens Advice – Donation	100.00	Grant/Donation
16/06/26	Lengthsman May	105.00	Open Spaces
19/06/26	Bank Service Charge	4.25	Admin
16/07/26	Lengthsman June	115.00	Open Spaces
20/07/26	Bank Service Charge	4.25	Admin
06/08/26	GLASDON Uk Limited	439.92	Open Spaces
18/08/26	Bank Service Charge	4.25	Admin

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NB. Receipts and expenses summary to be signed for the records

d. Budget/Expenses to be compared and variations examined/approved

7. The Green Project – Where are we eight years after it was introduced? What does the future hold?

Some background – For many years the village green, owned by Highways, was subject to irregular cutting by a local contractor. The amount reimbursed to the Parish varied over the years and due to an administrative oversight, one year failed to see any money coming back. Paying for the cutting from the precept was not sustainable without a significant increase and the appearance of the green in full growth and then covered in clippings was not particularly desirable. For two years the green was harvested for hay bales but there was no value to be had and then the suggestion was made that it should be cut regularly with a view to the creation of a wildflower meadow. In 2018 the project launched and it was then that the reality of the concept became known. Years of leaving the clippings had increased ground fertility and this is not to the liking of wildflowers, preferring instead poor soils. Over recent years the variety of flowers in selected areas has improved, but the time and effort required to keep the majority of the green trimmed is significant. None of us ever get any younger and the project needs to be revisited to look forward and to be sustainable.

Potential Options:

Return to irregular contracted cuts? Create a 'green' team to share the workload? Fence the area and run a few sheep during the growing season? Other options?

The Village Planters – this last summer has been particularly harsh on plants and the location of the planters does not make for easy and regular maintenance and watering. For them to thrive we need to develop a routine for tending and maintenance.

8. Progress reports-updates:

1. Severn Trent Water Hydrant lid near Myrtle Cottage
2. Rubbish Fly Tipping in Stanks Lane (x2)
3. 3 inch Main Supply Fracture adjacent to the green
4. Drainage at Ash Lea
5. Overhanging brambles at Ash Lea
6. Police action on speeding

9. Lengthsman – update on activity and request for specific action – gutters in Ash Lea and on the main road.

10. PLANNING – current applications/appeals updates

11. Remembrance Sunday 8th November 2026 10.50am on the green – notice to be included in the Newsletter

12. Any other matters at the discretion of the Chair

13. Training for Councillors/Clerk: To remind councillors of the availability of training from CALC to further their understanding and involvement in the requirements of the Parish Council. A reminder to Councillors that absence from meetings must be recorded and reasons agreed with Council. Apologies must be conveyed to the Clerk at the earliest to ensure meetings are quorate.

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- 14. District and County Councillors Reports:** for information – items raised for decision to appear on agenda for next meeting
- 15. Correspondence for Information:**
- 16. Councillors reports and items for future agenda**

Date of next meeting:

Monday 16th November 2026 – 8.00pm

Signed: M. Brooks
Clerk to Hill Croome Parish Council

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Clerk - Michael Brooks

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